



HANOVER COUNTY GOVERNMENT POSITION DESCRIPTION

Groundskeeper (CD)
(18010)

Department of Human Resources
PO Box 470
Hanover, VA 23069
Telephone (804) 365-6075
Facsimile (804) 365-6334

*Department of Parks and Recreation
(22)*

Revision Date: September 2017

General Description: This is a technical position that performs routine tasks to maintain and care for county grounds.

Organization: The Groundskeeper position is part of Hanover County's Career Development Program (CD). The Groundskeeper Ladder has four (4) levels ranging from Groundskeeper I to Senior Groundskeeper. Incumbents report to the Groundskeeper Supervisor and Groundskeeper I, II and III supervise no staff. Senior level Groundskeepers may provide workflow guidance to lower level Groundskeepers or supervise a maintenance sub-crew under the direction of a Groundskeeper Supervisor.

Essential Functions:

- Performs safety checks of County grounds and recreation facilities.
- Makes repairs as needed.
- Provides grounds maintenance, such as cutting grass, tree removal, litter control, weed eating, seeding, fertilizing and edging.
- Prepares facilities, grounds and equipment for recreational use.
- Sets up, takes down and cleans up for special events and other activities.
- Performs preventive maintenance of equipment.
- Performs related work as assigned.

Working Conditions:

- A. Hazards
 - Conditions – Must operate equipment safely to avoid injury
- B. Environment
 - Field – Tasks are performed normally outside, sometimes in adverse weather
- C. Physical Effort
 - Operation of commercial mowing and landscaping equipment, gas powered hand tools and heavy duty equipment as qualified
 - Must be able to lift up to 50 pounds
- D. Non-exempt

Knowledge, Skills and Abilities: Knowledge of general landscaping, standard safety practices and small engine repair, preferred.

Education, Experience and Training: High school diploma or equivalent required with experience working with small tools and proficiency on at least one piece of related equipment preferred – **OR** – Any equivalent combination of education, experience and/or training sufficient to demonstrate the knowledge, skills and abilities is acceptable.

Special Conditions:

- Criminal Records Check, including fingerprinting
- Valid Commonwealth of Virginia Driver's License
- Twelve-month probationary period
- Pre-employment Physical Examination/Drug Test /Alcohol Testing and repeated in accordance to policy thereafter
- Pre-employment audiometric testing and hearing conservation and repeated in accordance to policy thereafter
- Work beyond normal work schedule, including weekends, holidays, and nights
- Must wear uniform, including safety equipment
- Obtain state Registered Technician Applicator Pesticide Certification within 6 months of employment.

Salary Range \$23,308 to \$31,461

Apply at Hanover County <https://www.hanovercounty.gov>