



CITY OF CHARLOTTESVILLE
invites applications for the position of:
**Parks Maintenance Crew
Supervisor I (Mowing
Operations)**

An Equal Opportunity Employer

Applications are only accepted online at: www.charlottesville.org/jobs

Application Deadline: 11/09/17 05:00 PM

**GENERAL
SUMMARY:**

The starting hiring range is \$15.50 to \$20.60 an hour. This is a Regular Full-Time position with benefits available.

This position in the Parks Maintenance Division performs semi-skilled work supervising and participating in the work of a maintenance, repair or construction crew. In addition to supervising a crew consisting of regular and seasonal employees, this position functions as part of a team performing skilled and responsible duties related to grounds and turf maintenance in city parks, school grounds, and right-of-ways. Does related work as required.

**ESSENTIAL
RESPONSIBILITIES
AND DUTIES:**

- Assigns and supervises the work of unskilled and/or semi-skilled workers and light or medium equipment operators in the routine repair, maintenance or construction of streets and highways, water and wastewater facilities and upkeep and repair in municipal parks, grounds, golf courses and facilities, including activities such as storm drainage repair and construction, street patching and cleaning, sewer cleaning, leaf collection, grass cutting and general grounds and facilities maintenance, park equipment, maintenance and repair;
- Occasionally performs or assists in performing the more difficult repair and construction tasks;
- Discusses job requirements with, and receives detailed instructions from supervisor;
- Provides for and ensures appropriate safety precautions are followed by crew members;
- Inspects work in progress to assure conformance with instructions;
- Requisitions necessary equipment and materials;
- Maintains time and material records;
- Coordinates work of crews and/or facilities in emergencies;
- Prepares simple work reports;
- Trains and instructs subordinates;
- Performs related tasks as required.

**EDUCATION,
EXPERIENCE AND
SKILLS:**

Minimum Qualifications:

- Any combination of education and experience equivalent to completion of high school.
- Extensive experience in semi-skilled maintenance area or construction work, some of which shall have been in a lead worker capacity;
- Thorough knowledge of the maintenance, repair and construction practices in the area assigned;
- Thorough knowledge of the occupational hazards and safety procedures of the work.

Special Requirements:

- Possession of a valid appropriate driver's permit issued by the Commonwealth of Virginia. (To view our driving eligibility requirements, go to the 'About City Jobs' section of our FAQs on the HR webpage)
- Obtain and/or maintain Pesticide and Fertilizer Licenses required. (may be required to obtain and/or maintain any certifications as required by applicable federal, state, local regulations, and departmental policies)

Skills: Ability to assign and supervise the work of others; ability to prepare simple reports; ability to operate equipment related to the work of the crew; ability to work independently.

**PHYSICAL
CONDITIONS &
WORK
CONTACTS:**

Physical conditions and work contacts are dependent on assignment.

Work may be performed around vibrations, moving mechanical parts, high or precarious places, ladders/step stools, confined spaces, and traffic/roadways. Work may require exposure to moderate to very loud noises, chemicals, allergens, acidic or harsh substances, blood-borne pathogens, infectious bacteria, fumes/airborne particles, electrical hazards, gases/gas leaks, and fuels including diesel, gasoline, and oil.

Work may require exposure to extreme temperatures and weather conditions, extreme darkness and brightness, elevated surfaces, and working in cramped positions.

Physical demands may include climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, felling, talking, hearing, and repetitive motion. Must be able to lift up to 100 lbs occasionally, and/or up to 50 lbs. frequently, and/or 20 lbs constantly to move objects. Must be able to hear and communicate effectively with or without accommodation.

Position may require employees to work a flexible schedule including evenings and weekends. This position is subject to weather and/or non-weather emergency and stand-by call.

Depending on assignment, this position may be subject to federal DOT drug and alcohol testing regulations.

Individuals required to register with Selective Service must show proof of registration as a condition of employment (pursuant to Section 2.2-2804, Code of Virginia.) The City requires pre-employment drug testing for all positions. Applicants selected for positions that require driving will be asked to provide a certified copy of their DMV driving record and must meet The City's driving eligibility requirements. The City of Charlottesville is an Equal Opportunity Employer. Minority and disabled individuals are encouraged to apply. The City of Charlottesville will make reasonable accommodations for persons with disabilities. You will be asked to provide proof of identity and eligibility for work in the U.S. in accordance with the Immigration Reform and Control Act.

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.charlottesville.org/jobs>

For more information, please contact:

City of Charlottesville

Department of Human Resources

P. O. Box 911

605 East Main Street

Charlottesville, VA 22902

(434) 970-3490

hr@charlottesville.org

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Job #170800022

PARKS MAINTENANCE CREW SUPERVISOR I (MOWING
OPERATIONS)